

## Standard Form Agreements and Policies

**Health Legal has developed a range of standard form template agreements and policies which can be used by health and aged care organisations. The use of standard form precedents reduces organisational risk and legal expenditure.**

The range of precedents available for purchase include:

### Agreements

- Aged Care Residents Agreements
- Agreement for Supply of Goods (goods with value greater than \$100,000)
- Agreement for Supply of Goods (goods with value less than \$100,000)
- Agreement for Supply of Services (services with value greater than \$100,000)
- Agreement for Supply of Services (services with value less than \$10,000)
- Agreement for Supply of Services (services with value less than \$100,000)
- Agreement to Lease Equipment (with value greater than \$50,000)
- Agreement to Lease Equipment (with value less than \$50,000)
- Allied Health Services Agreement
- Assignment of Intellectual Property Deed
- Biomedical Engineering Services Agreement
- Building and Maintenance Services Agreement
- Car Park Management Services Agreement
- Casual Employment Agreement
- CEO Employment Agreement
- Charitable Trust Foundation Deed
- Cleaning Services Agreement
- Clinical Trial Agreement
- Collaboration Agreement
- Confidentiality Deeds and Agreements (mutual and unilateral)
- Consignment of Goods Agreement
- Constitution
- Consultancy Service Agreement (from the Provider's perspective)
- Consultancy Service Agreement (large scale)
- Consultancy Suite Agreement
- Copyright Licence
- Deeds of Assignment and Novation
- Deeds of Guarantee and Indemnity
- Deed of Release
- Donated Equipment Deed
- Employment Agreement
- Equipment Sharing Agreement
- Escrow Deed
- Expression of Interest (goods and services)
- Expression of Interest (IT hardware and software)
- Food Services Agreement
- Grant Funding Agreement
- Grounds Maintenance and Gardening Services Agreement
- Home Care Services Agreement
- Hospital in the Home Agreement
- Implementation Planning Study Agreement
- Internal Audit Services Agreement
- Interpretation Services Agreement
- IT Hardware, Software and Maintenance Agreements
- Letters of Appointment (clinical and non-clinical)
- Linen and Laundry Services Agreement
- Loan Equipment Agreement loan (with minimum consumables commitment)
- Maintenance Service Agreement with Supply of Minor Goods/Equipment
- Medical Staff Employment Agreement
- Memorandum of Understanding
- Mortuary Services Agreement
- Mutual Services Agreement
- Non-Emergency Patient Transport Services Agreement
- Nurse Agency Services Agreement
- Pathology Services Agreement
- Pharmacy Services Agreement (aged care and non-aged care)
- Pre-Release Licence Agreement
- Private Practice Arrangements (with facility fees) (approved by VMIA)
- Private Practice Arrangements (with no facility fees)

## Standard Form Agreements and Policies

- Program Funding Agreement
- Property Licences and Sub-Leases
- Purchase of Goods on Consignment Agreement
- Purchase of Theatre Packs Agreement
- Radiology Services Agreement
- Request for Proposal (short form)
- Request for Tender (goods and services)
- Request for Tender (IT hardware and software)
- Retail and Non-Retail leases (for landlords and tenants)
- Room Hire Agreement
- Sale of Business Agreement
- Secondment Agreement
- Security Services Agreement
- Senior Medical Staff Agreement
- Software Development Agreement
- Software Development, Licence and Support Services Agreement
- Software Licence Agreement
- Software Licence and Support Services Agreement
- Sponsorship Agreement
- Standing Order Services Agreement (with service request form)
- Standing Order Supply of Goods
- Student Placement Agreement
- Supply and Distribution Services Agreement
- Supply of Food Items Agreement
- Supply of Equipment with software and maintenance services
- Supply of Goods with a Maintenance Service Component Agreement
- Supply of Nurse Uniforms Agreement
- Tender Evaluation Committee Member Deed
- Terms of Trade
- Transition Care Package Services Agreement
- Variation Agreement
- VMO Agreements (with individuals, partnerships and service companies)
- Waste Management Services Agreement
- Website Development and Maintenance Agreement

## Policies

- Advanced Directives
- Bullying and Harassment
- Confidentiality
- Consent
- Contract Management
- Coronial
- Drugs, Alcohol and Tobacco
- Equal Opportunity
- Freedom of Information
- Grievance
- Handling Conflicts of Interest (board members and staff)
- Handling of Complaints
- Limitation of Medical Treatment (Not for Resuscitation)
- Management of Subpoena
- Occupational Health and Safety
- Performance Management and Disciplinary
- Privacy
- Protection of Intellectual Property
- Residents' Rights
- Restraint
- Rights of Private Practice
- Sexual Harassment
- Tender Management
- Use of Equipment
- Witnessing of Documents
- Working from Home

## Standard Form Agreements and Policies

### Contact us

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